



Leflore Legacy Academy

Our Purpose. Your Promise.

May 2021
Return to Learning for 2021-22

ACADEMIC PROGRAMMING

1) How will the district ensure continuity of services for academic needs of students?

At Leflore Legacy Academy, teachers take a holistic, data-driven approach to supporting students emotionally and academically. Each student's file is reviewed individually to create a plan of personalized supports for that child and their family, thus ensuring continuity of services. In addition, school-wide data is analyzed to determine how best to meet the needs of students as cohort as a class, and as a school.

2) What is the school District's plan for safely scheduling face-to-face instructional delivery for students when school reopens? (prioritized content, accelerated learning opportunities, intensive tutoring, after-school learning opportunities, etc.)

In August 2021, Leflore Legacy Academy will begin full in-person instruction for all students, with exceptions only for those with underlying conditions and follow all guidelines from the CDC, MDH and MDE. Students will attend school on campus 7:45am-4:00pm Mon., Tues., Thurs., and Fri. Wednesdays will be shortened, with a 2:05pm dismissal. Students will rotate in cohorts of 20 students. Tutoring during school and after school will be available, in addition to a summer program designed to close the gap on learning loss.

3) What is the district's contingency plan for safely scheduling face-to-face instructional delivery for students should the district have to close due to an outbreak?

Should the school/district have to close due to an outbreak, instruction will be provided via a combination of virtual learning and instructional packets.

4) How will the district monitor student progress for in-person students and students who may be receiving virtual learning due to a medical condition?

Students receive instruction and supports based upon both their formative assessment data as well as student behavior data.

- Daily Exit Tickets
- Regular Lesson Quizzes & Exams
- NWEA MAP
- Fountas & Pinnell
- Interdisciplinary Projects
- Student Portfolios
- ANET (Achievement Network)
- MAAP (Mississippi Academic Assessment) Program State Assessment
- Attendance records
- Discipline records

5) How will the district ensure continuity of staff observation and feedback for in-person and virtual instruction?

The instructional and non-instructional staff will be provided numerous professional development opportunities on an individual and school-wide basis. These professional development sessions will include weekly observations, feedback, and support for in-person and virtual instruction. The district will implement a schedule for observing staff on a frequent basis using both in person and virtual methods.

6) How will the district gather feedback from staff about instructional programming and needed supports?

Feedback will be encouraged and solicited at each weekly professional development session, at regular one-to-one meetings between administrators and staff, through quarterly surveys, and at quarterly Data Days in which the entire staff reviews and analyzes student performance data.

OPERATIONS

7) What is the plan for student arrival and dismissal?

- Parents will fill out a Google doc each morning stating that their child is healthy and ready to come to school.
- Temperature checks for students and staff will be conducted at entry tables (7:15-7:40). Any students with an observed temperature at or above 100.4 will be escorted to the nurse's office by a staff member while parents are contacted for pick up.
- All students and staff must wear a mask to enter the school.
- Students will report to the cafeteria down the middle stairwell for breakfast (7:15-7:40). Students will practice social distancing at the cafeteria tables. A staff member will be in the first-floor hallway directing students to the cafeteria down the middle stairwell. Two staff members will be in the cafeteria monitoring students and making sure students are socially distanced as students get their breakfast and sit down to eat.
- Teachers/staff will report to the cafeteria and take students to their classrooms (7:40-7:45).
- Once in classrooms, students will practice social distancing and begin instruction for the day (8:05am-3:44pm).
- Each class period will last 55 minutes. Students will change classes according to their schedule.

- When necessary, students should be allowed out of the classroom (bathroom break) one at a time to limit interaction between students.
- Students will have sneeze guards set up on their desks as well as sanitizing wipes and hand sanitizer available.
- At 3:45pm, all students will report to the front sidewalk of the school to be picked up by their parents or will transition to our afterschool program that begins at 4:00. Teachers/staff will be out front to remind students to practice social distancing.

8) How will the district provide transportation? (include protocols for windows, masks on bus cleaning schedule, seating arrangement based on loading order/unloading order)

- We will identify students who require transportation. We have purchased a vehicle for transportation and will have two routes each morning/afternoon to transport students to and from school.
- Route 1 will pick up students from the west, south, and central parts of Greenwood and Route 2 will pick up students on the east side of Greenwood.
- Parents will be allowed to drop off and pick up students each day. Drop off/pickup will be at the front of the building on Washington St.
- Students transported to school by our van will be dropped off on the alley beside the school and will walk around the sidewalk to the front doors of the school to enter the building.
- Masks will be required for all students and adults.
- Seating arrangement will be based on loading order.
- The vehicle will be cleaned between routes.

9) Where will the school district provide meals to students?

- Genuine Foods has hired a new chef that has worked in a school district and knows how to run a kitchen along with completing all production records. This will be very important as we transition from food boxes to in-person meals.
- We will serve in-person meals to students and will provide food boxes for all virtual students.
- Students will be socially distanced during mealtimes.
- We will offer breakfast, lunch, and an afternoon snack each day.

10) What is the district’s academic calendar for 2021-22?

The first day of school will be August 2, 2021. We will provide 183 days of instruction with breaks of one to two weeks in the fall, winter and spring, in addition to national holidays. The last day of school will be May 25, 2022. Summer programming will be provided in June and July. The academic calendar with specific in and out-of-school dates may be found at leflorelegacyacademy.org.

FAMILY & COMMUNITY SUPPORT

11) How will the district provide academic support to families?

In addition to personalized learning plans for each student, each child also receives a personalized plan of support for the family. Both students and their families receive frequent feedback and data about

student performance, and they are empowered with tools and resources to address the needs identified by the data. For students needing additional academic assistance, both in-school and after-school tutoring will be available. Frequent communications with teachers and administrators, plus an “open door” policy that includes providing the email addresses of each staff member, encourage families to be active participants in their child’s academic career.

12) How will the district gather feedback from families of diverse student groups about instructional programming and needed supports?

Parent meetings and surveys will inform our programming and supports. Parents will also be encouraged to provide feedback to staff or administrators in person at the school, via email (email addresses for each staff member will be publicized), and via social media and phone calls.

COMMUNICATIONS

13) How will the district communicate regularly with families to promote healthy behaviors to minimize the spread?

A full-time nurse will be on campus and will develop curriculum and communications to promote healthy behaviors to students, staff, and families. For general health, safety and scheduling information, communications to families include calls, emails, social media posts, website updates, letters home, virtual meetings, and in-person meetings. A weekly email newsletter for families will begin in Fall 2021.

14) How will the district communicate health and safety issues or necessary changes to the district’s regular operating schedule?

If an outbreak necessitates immediate closure, a robocall and email will be issued immediately, followed by a letter home to parents. For general health, safety and scheduling information, communications to families include calls, emails, social media posts, website updates, letters home, virtual meetings, and in-person meetings. Parents are also welcomed to visit the school to ask questions, as long as they follow all safety protocols.

HEALTH & SAFETY

15) What specific policies has the district adopted regarding CDC safety recommendations?

All our health and safety policies are informed by recommendations from the CDC, the MS Dept. of Education, and the MS Dept. of Health. For example, our procedures include the following CDC safety recommendations: social distancing, mask use, temperature checks, cohorting, rapid testing for staff, deep cleanings, additional custodial staff, teaching handwashing and hygiene, providing sanitizer and sanitizing wipes, mask use during transportation, and observing community transmission rates.

16) How will the district address the social, emotional, mental health, and other needs of staff and students?

Both a College & Career Counselor and a Student Support Specialist will be on campus to help address the social, emotional and mental health needs of students and staff. The Counselor will meet daily with students as a group, with this scheduled as a class for each child. Through this class the Counselor and Specialist will implement programs, curricula, and projects to help students identify and voice their

needs, as well as empower students with tools and knowledge to address these needs. Each scholar will also have one-on-one time with the Counselor weekly. All students and staff also learn the Calm Classroom Curriculum, school-wide mindfulness training, which lays the foundation for the development of core social-emotional competencies like self-awareness and self-management.

17) What specific steps has the school district taken to address the air quality within school facilities?

The leaseholder of our school facility is in the process of improving the HVAC system, including air filtration and flow.

18) Does the school district plan to require daily health screening by families before students come to school?

A parent or guardian will fill out a Google doc each morning stating that either the child is healthy and ready for school or they will be absent.

19) Does the school district plan to conduct temperature checks for staff and students upon arrival?

Temperature checks for students and staff will be conducted at entry tables (7:15-7:40). Any students with an observed temperature at or above 100.4 will be escorted to the nurse's office by a staff member while parents are contacted for pick up.

20) Does the district plan to require masks of students and adults while being transported and on campus?

Students and adults will be required to wear masks while being transported and during appropriate times on campus.

21) If requiring masks of students, what ages/grades will be required to wear a mask.

Masks will be worn by all ages/grades. We currently serve sixth and seventh graders.

22) What is the district's comprehensive plan for regularly cleaning the following areas?

- Buildings, classrooms, and common areas
- Food and nutritional service areas
- Transportation (buses, service areas and equipment)
- Areas associated with co-curricular or extracurricular events

Throughout the building, including food service areas, surfaces will be cleaned throughout the day by janitorial staff; extra cleaning staff have been secured for this purpose. Staff and students will be provided sanitizing wipes to further clean their desks and workspaces. In addition, weekly deep cleanings will be conducted outside of school hours. Hand sanitizing stations will be placed in each classroom and throughout the halls. Buses, bus service areas and equipment will be cleaned after each route.

23) How will the district identify and address the needs of students and staff with underlying health conditions?

A full-time nurse will be on campus to identify and address the needs of students and staff with underlying health conditions. Students with underlying conditions will have the option for 100% distance learning.

24) Who is responsible for overseeing health and safety within the school district?

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25) How does the district intend to ensure safety of students, staff and spectators involved in extracurricular and cocurricular activities?

During afterschool tutoring on campus, the safety protocols required during the school day will extend to this program. Our school does not yet offer sports, clubs, or other extracurriculars.

TECHNOLOGY

26) How will the district utilize technology to enhance in-person learning and support remote learning for students as needed?

One laptop will be provided to each child to use exclusively at home, in addition to one device they will use only while on campus. IT support will be provided through a third-party vendor contracted for this purpose. An IT support hotline number and dedicated email address will be provided to families. Hotspots will be provided as needed.

27) How will the district meet the professional learning needs of staff in utilizing technology to enhance in-person learning and support remote learning?

Staff participate in weekly professional development sessions, which will include ongoing instruction in how best to meet the needs of students via technology. Our district has also contracted with a third part IT support vendor to additionally support the staff and students. Before school opens, teachers will have 10 days of summer professional development focusing on the school's model, culture, and curricula, which will include the usage of technology.