



Leflore Legacy Academy

Our Purpose. Your Promise.

Return to Learning for 2021-22

Updated Nov. 2021

ACADEMIC PROGRAMMING

1) How will the district ensure continuity of services for academic needs of students?

At Leflore Legacy Academy, teachers take a holistic, data-driven approach to supporting students emotionally and academically. Each student's file is reviewed individually to create a plan of personalized supports for that child and their family, thus ensuring continuity of services. In addition, school-wide data is analyzed to determine how best to meet the needs of students as cohort as a class, and as a school.

2) What is the school District's plan for safely scheduling face-to-face instructional delivery for students when school reopens? (prioritized content, accelerated learning opportunities, intensive tutoring, after-school learning opportunities, etc.)

In August 2021, Leflore Legacy Academy began full in-person instruction for all students, with exceptions only for those with underlying conditions and follow all guidelines from the CDC, MDH and MDE. Students attend school on campus 7:45am-3:40pm Mon., Tues., Thurs., and Fri. Wednesdays are shortened, with a 2:04pm dismissal. Students rotate in cohorts of 20 students. Tutoring during school and after school is available, in addition to a summer program designed to close the gap on learning loss.

3) What is the district's contingency plan for safely scheduling face-to-face instructional delivery for students should the district have to close due to an outbreak?

Should the school/district have to close due to an outbreak, instruction will be provided via a combination of virtual learning and instructional packets.

4) How will the district monitor student progress for in-person students and students who may be receiving virtual learning due to a medical condition?

Students receive instruction and supports based upon both their formative assessment data as well as student behavior data.

- Daily Exit Tickets
- Regular Lesson Quizzes & Exams
- NWEA MAP
- Fountas & Pinnell
- Interdisciplinary Projects
- Student Portfolios
- ANET (Achievement Network)
- MAAP (Mississippi Academic Assessment) Program State Assessment
- Attendance records
- Discipline records

5) How will the district ensure continuity of staff observation and feedback for in-person and virtual instruction?

The instructional and non-instructional staff are provided numerous professional development opportunities on an individual and school-wide basis. These professional development sessions include weekly observations, feedback, and support for in-person and virtual instruction. The district implements a schedule for observing staff on a frequent basis using both in person and virtual methods.

6) How will the district gather feedback from staff about instructional programming and needed supports?

Feedback is encouraged and solicited at each weekly professional development session, at regular one-to-one meetings between administrators and staff, through quarterly surveys, and at quarterly Data Days in which the entire staff reviews and analyzes student performance data.

OPERATIONS

7) What is the plan for student arrival and dismissal?

- Temperature checks for students and staff are conducted at entry tables (7:15-7:40). Any students with an observed temperature at or above 100.4 is escorted to the nurse's office by a staff member while parents are contacted for pick up.
- All students and staff must wear a mask to enter the school.
- Students report to the cafeteria down the middle stairwell for breakfast (7:15-7:40). Students practice social distancing at the cafeteria tables. A staff member is in the first-floor hallway directing students to the cafeteria down the middle stairwell. Two staff members are in the cafeteria monitoring students and making sure students are socially distanced as students get their breakfast and sit down to eat.
- Teachers/staff report to the cafeteria and take students to their classrooms (7:40-7:45).
- Once in classrooms, students practice social distancing and begin instruction for the day starting with advisory 7:45am-8:00am and classes 8:05am-3:40pm.
- Each class period lasts 55 minutes (except on Wednesdays). Students change classes according to their schedule.

- When necessary, students are allowed out of the classroom (bathroom break) one at a time to limit interaction between students.
- Students have sanitizing wipes and hand sanitizer available in each class.
- At 3:40pm, all students report to the front sidewalk of the school to be picked up by their parents or transition to our afterschool program that begins at 3:45pm on Tuesdays and Thursdays. Teachers/staff are out front to remind students to practice social distancing.

8) How will the district provide transportation? (include protocols for windows, masks on bus cleaning schedule, seating arrangement based on loading order/unloading order)

- We identify students who require transportation. We have two routes each morning/afternoon to transport students to and from school.
- Route 1 picks up students from the west, south, and central parts of Greenwood and Route 2 picks up students on the east side of Greenwood.
- Parents are allowed to drop off and pick up students each day. Drop off/pickup is at the front of the building on Washington St.
- Students transported to school by our van are dropped off on the alley beside the school and walk around the sidewalk to the front doors of the school to enter the building.
- Masks are required for all students and adults.
- Seating arrangements are based on loading order.
- The vehicle is cleaned between routes.

9) Where will the school district provide meals to students?

- Genuine Foods provides our meals.
- We serve in-person meals to students and, if needed, will provide food boxes for all virtual students.
- Students are socially distanced during mealtimes.
- We offer breakfast, lunch, and an afternoon snack each day.

10) What is the district’s academic calendar for 2021-22?

The first day of school was August 2, 2021. We provide 183 days of instruction with breaks of one to two weeks in the fall, winter and spring, in addition to national holidays. The last day of school will be May 25, 2022. Summer programming will be provided in June and July. The academic calendar with specific in and out-of-school dates may be found at leftflorelegacyacademy.org.

FAMILY & COMMUNITY SUPPORT

11) How will the district provide academic support to families?

In addition to personalized learning plans for each student, each child also receives a personalized plan of support for the family. Both students and their families receive frequent feedback and data about student performance, and they are empowered with tools and resources to address the needs identified by the data. For students needing additional academic assistance, tutoring is available. Frequent communications with teachers and administrators, plus an “open door” policy that includes providing

the email addresses of each staff member, encourage families to be active participants in their child's academic career.

12) How will the district gather feedback from families of diverse student groups about instructional programming and needed supports?

Parent meetings and surveys inform our programming and supports. Parents are encouraged to provide feedback to staff or administrators in person at the school, via email (email addresses for each staff member will be publicized), and via social media and phone calls. Our school has also implemented a quick online feedback portal called POSSIP. Parents are able to give feedback on a biweekly basis.

COMMUNICATIONS

13) How will the district communicate regularly with families to promote healthy behaviors to minimize the spread?

A full-time nurse is on campus and is implementing a curriculum and communications plan to promote healthy behaviors to students, staff, and families. For general health, safety and scheduling information, communications to families include calls, emails, social media posts, website updates, letters home, virtual meetings, e-newsletters, and in-person meetings.

14) How will the district communicate health and safety issues or necessary changes to the district's regular operating schedule?

If an outbreak necessitates immediate closure, a robocall and email will be issued immediately, followed by a letter home to parents. For general health, safety and scheduling information, communications to families include calls, emails, social media posts, website updates, letters home, virtual meetings, e-newsletters, and in-person meetings. Parents are also welcomed to visit the school to ask questions, as long as they follow all safety protocols.

HEALTH & SAFETY

15) What specific policies has the district adopted regarding CDC safety recommendations?

All our health and safety policies are informed by recommendations from the CDC, the MS Dept. of Education, and the MS Dept. of Health. For example, our procedures include the following CDC safety recommendations: social distancing, mask use, temperature checks, cohorting, rapid testing for staff, deep cleanings, additional custodial staff, teaching handwashing and hygiene, providing sanitizer and sanitizing wipes, mask use during transportation, and observing community transmission rates.

16) How will the district address the social, emotional, mental health, and other needs of staff and students?

Both a College & Career Counselor and a Student Support Specialist are on campus to help address the social, emotional and mental health needs of students and staff. The Counselor meets daily with students as a group, with this scheduled as a class for each child. Through this class, the Counselor and Specialist implement programs, curricula, and projects to help students identify and voice their needs, as well as empower students with tools and knowledge to address these needs. Each scholar also has one-on-one time with the Counselor weekly. All students and staff also learn the Calm Classroom

Curriculum, school-wide mindfulness training that lays the foundation for the development of core social-emotional competencies, such as self-awareness and self-management.

17) What specific steps has the school district taken to address the air quality within school facilities?

The leaseholder of our school facility has recently improved the HVAC system, including air filtration and flow.

18) Does the school district plan to require daily health screening by families before students come to school?

Parents are encouraged to monitor their child for symptoms and keep children at home when they are exhibiting fever, cough, or other signs of illness.

19) Does the school district plan to conduct temperature checks for staff and students upon arrival?

Temperature checks for students and staff are conducted at entry tables (7:15-7:40). Any students with an observed temperature at or above 100.4 is escorted to the nurse's office by a staff member while parents are contacted for pick up.

20) Does the district plan to require masks of students and adults while being transported and on campus?

Students and adults are required to wear masks while being transported and during appropriate times on campus.

21) If requiring masks of students, what ages/grades will be required to wear a mask.

Masks will be worn by all ages/grades. We currently serve sixth and seventh graders.

22) What is the district's comprehensive plan for regularly cleaning the following areas?

- Buildings, classrooms, and common areas
- Food and nutritional service areas
- Transportation (buses, service areas and equipment)
- Areas associated with co-curricular or extracurricular events

Throughout the building, including food service areas, surfaces are cleaned throughout the day by janitorial staff; extra cleaning staff have been secured for this purpose. Staff and students are provided sanitizing wipes to further clean their desks and workspaces. In addition, weekly deep cleanings are conducted outside of school hours. Hand sanitizing stations are placed in each classroom and throughout the halls. Buses, bus service areas and equipment are cleaned after each route.

23) How will the district identify and address the needs of students and staff with underlying health conditions?

A full-time nurse is on campus to identify and address the needs of students and staff with underlying health conditions. Students with underlying conditions have the option for 100% distance learning.

24) Who is responsible for overseeing health and safety within the school district?

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25) How does the district intend to ensure safety of students, staff and spectators involved in extracurricular and cocurricular activities?

During afterschool tutoring on campus, the safety protocols required during the school day extend to this program. Our school does not yet offer sports, clubs, or other extracurriculars.

TECHNOLOGY

26) How will the district utilize technology to enhance in-person learning and support remote learning for students as needed?

One laptop is provided to each child to use exclusively at home, in addition to one device they use only while on campus. IT support is provided through a third-party vendor contracted for this purpose. An IT support hotline number and dedicated email address has been provided to families. Hotspots have been provided as needed.

27) How will the district meet the professional learning needs of staff in utilizing technology to enhance in-person learning and support remote learning?

Staff participate in weekly professional development sessions, which include ongoing instruction in how best to meet the needs of students via technology. Our district has also contracted with a third part IT support vendor to additionally support the staff and students. Before school opens each year, teachers have 10 days of summer professional development focusing on the school's model, culture, and curricula, which includes the usage of technology.